

City of Lake City – Human Resources Department

3rd Floor – City Hall Building

205 N. Marion * Lake City, FL 32055

(386) 719-5804/5798 Office Phone (386) 758-5490 Office Fax

Equal Opportunity Employer, ADA, Veterans Preference, and Drug Free Workplace

APPLICATION FOR GENERAL EMPLOYMENT

PLEASE NOTE: *Complete all areas of the application, please print clearly. *Under Florida Law, employment applications are open for public inspection. *False statements may cause rejection of the application or if employed, termination of employment.

***Application must be completed in full and signed or it WILL NOT be processed.**

Position applied for: <u>City Manager</u>	Salary Expected \$ <u>90,000</u>	Date: <u>04/06/2018</u>
Name: <u>Danny</u> <u>O.</u> <u>Lucas</u>		
First M.I. Last		
Address: <u>773 Twin Lakes Drive</u>	City/St/Zip: <u>DeFuniak Springs, Florida 32433</u>	
Phone #1: <u>(229) 563 - 5104</u>	Phone #2: _____	
e-mail address: <u>dannylucas440@gmail.com dlucas9185@hotmail.com</u>		

Have you read the full job description of the position for which you are applying? ☒ Yes ☐ No

Are there any duties you are unable to perform? ☐ Yes ☒ No If yes, please explain: _____

Do you possess a valid Florida driver's license? ☒ Yes ☐ No CDL Level: _____ You must be able to provide proof (if position is offered.)

Have you ever been employed by the City of Lake City ☐ Yes ☒ No If yes, please give dates and job title held _____

Do you have any relatives currently employed by the City of Lake City ☐ Yes ☒ No

If yes, please list names and their Department _____

EDUCATION

Depending on the position sought, you may be required to provide a copy of your high school or college transcript/degree and/or professional registration. Give years of college completed, type of degree and major/minor. Be sure to list all technical and/or trade courses or programs you have completed.

Circle highest school grade COMPLETED: 6 7 8 9 10 11 12 *GED* AA/AS * Bachelor's Degree * Master's Degree *
Doctorate Degree * Other Training ☒

Do you currently have a High School Diploma or a GED? ☒ Yes ☐ No

Name of College/Technical School	# Of Yrs. Attended	Major	Degree Obtained
Georgia Institute of Technology	3	Industrial Management	None
University of Alabama	2	Industrial Engineering	None
Carl Vinson Institute of Government	1	Public Management	Certificate of Public Management

Technical skills or other training acquired: Traffic Engineering Short Course, Aviation Anti-Terrorism, Uniform Chart of Accounts

List certificates or trade licenses you possess: FAA- licensed Pilot

Applicant Name: Danny Lucas

RECORD OF EMPLOYMENT

Please give complete name and address of all employers, including military employment. Describe major duties performed. A resume may be attached as a supplement; however, you MUST complete all information requested on the application. Begin with your current or most recent employer and list all previous employers in chronological order. Include a minimum of 5 years of employment; attach additional sheet(s) as needed.

Employer: City of DeFuniak Springs

Phone: (850) 892 - 8500

Address: 71 US Highway 90 West

DeFuniak Springs, Florida 32433

Position Held: City Manager

City/State/Zip

Supervisor: City Council

Dates Employed: From 10/02/2017 to Current

Rate of Pay: \$80,000

Yearly Gross/Hourly (circle one)

Brief Description of Duties: Manage day-to-day operations of the City

Reason for Leaving: Currently employed

Employer: Town of Estill

Phone: (229) 625 - 3243

Address: P.O. Box 415

Estill, South Carolina 29918

Position Held: Town Administrator

City/State/Zip

Supervisor: Town Council

Dates Employed: From 10/2007 to 09/2017

Rate of Pay: \$70,340

Yearly Gross/Hourly (circle one)

Brief Description of Duties: Managed day-to-day operations of the City

Reason for Leaving: To accept new employment

Employer: City of Sylvester

Phone: (229) 776 - 8505

Address: P.O. Box 370

Sylvester, Georgia 31791

Position Held: City Manager

City/State/Zip

Supervisor: City Council

Dates Employed: From 01/2004 to 04/2006

Rate of Pay: \$65,000

Yearly Gross/Hourly (circle one)

Brief Description of Duties: Managed day-to-day operations of the City

Reason for Leaving: Asked to resign

Employer: City of Hahira

Phone: (229) 794 - 2330

Address: 102 S. Church Street

Hahira, Georgia 31632

City/State/Zip

Position Held: City Manager

Supervisor: City Council

Dates Employed: From 04/2001 to 06/2002

Rate of Pay: \$35,317

Yearly Gross/Hourly (circle one)

Brief Description of Duties: Managed day-to-day operations of the City

Reason for Leaving: Council Turnover asked to resign

Revised 12/2016

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Applicant Name: Danny Lucas

PERSONAL INFORMATION

Are there any days or hours you are unable to work? ☐ Yes ☒ No If yes, Please list them: _____

Are you able to travel if required? ☒ Yes ☐ No

Are you 18 years of age or older: ☒ Yes ☐ No

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

With reference to the Immigration Control and Reform Act (IRCA), are you eligible to work in the United States?
☒ Yes ☐ No (Verification will be required before Employment)

Have you ever been convicted of, or pled guilty, no contest or *nolo contendere* to a crime? ☐ Yes ☒ No If yes, explain fully: _____

Have you ever been charged with a crime and either placed on court ordered probation, had adjudication withheld, entered a pre-trial intervention program, or have any criminal charges now pending? ☐ Yes ☒ No

Have you ever been a defendant in a civil action for intentional tort(s) (e.g. assault, battery, intentional infliction of emotional distress), or an unlawful employment practice (e.g. sexual or racial harassment)? ☐ Yes ☒ No

Have you ever been ticketed due to a traffic accident? ☒ Yes ☐ No

Why are you interested in working for the City of Lake City? Experienced in areas City seeks specific experience

Have you ever served in the military? ☐ Yes ☒ No

Was any formal disciplinary action taken against you while in the military? ☐ Yes ☐ No

Under Florida law, certain individuals may be eligible for "Veteran's Preference" for employment purposes. Please read and complete the VETERANS PREFERENCE CERTIFICATION SHEET then answer the following questions.

Are you claiming Veteran's Preference? ☐ Yes ☒ No

Have you attached a copy of your DD-214? ☐ Yes ☐ No

Applicant Comments: _____

I hereby certify that all the information given on this application is true and correct to the best of my knowledge and I understand that any false information given on this application shall constitute cause to withdraw the application from consideration for any position with the City of Lake City or termination of employment with the City of Lake City. Inquiry as to past employment or any on the job performance may be conducted and all past and current employers will be contacted. I release the City of Lake City and any past or current employers and other individuals contacted from any liability for release of information regarding my employment.

Danny Lucas
Applicant Signature

4/6/2013
Date

Applications of municipalities are considered public documents according to Florida Statutes are open to public inspection upon request. Applications will remain active until position applied for is filled.

RECORD CHECK AUTHORIZATION & CERTIFICATE OF APPLICANT

Name: Danny Othello Lucas

PRINT FULL LEGAL NAME

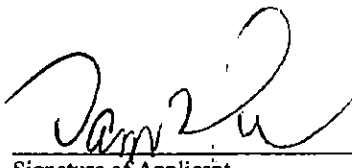
Please Read Carefully Before Signing

I HEREBY AUTHORIZE that all the facts and information on this employment application are true and complete. I understand that any false, incomplete or misleading information given by me on this application is sufficient cause for rejection of this application. I also understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after I am employed may result in my dismissal.

I HEREBY AUTHORIZE the City to investigate all statements contained in this application, to interview the references and previous employers listed in this application, and to obtain a report from a consumer reporting agency to be used for employment purposes in accordance with Fair Credit Reporting Act, to conduct a record check on my background to include but not be limited to the following: criminal and driving check, employment and performance record and education records. I authorize the references, previous employers, and school or other education institution, credit bureau, lending institution, consumer reporting agency or public agency listed to give the City all the facts, opinions and evaluations concerning my previous employment and any other information they may have, personal or otherwise, and I HEREBY RELEASE and save harmless the addressee, its officers, agents, servants or employees from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and costs of actions, including attorney's fees of any kind and nature arising or growing out of or in any way connected with the disclosure of requested information.

If I am offered employment, I understand that such an offer will be conditioned upon satisfactory results of a background investigation and/or City medical examination or inquiry, including a drug screen test. If then employed, I understand that I will be required to serve a probationary period. I further understand that my employment and compensation can be terminated, with or without cause or notice, at any time, regardless of the successful completion of my probationary period, at the option of either the City or myself. I understand that no supervisor or other representative of the City other than the City Manager has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I further authorize on going procurement of the above mentioned reports at any time during my employment.

I FULLY UNDERSTAND AND VOLUNTARILY AGREE WITH THE ABOVE



Signature of Applicant

4/22/2018

Date