

City of DeFuniak Springs Municipal Airport
1931 US HWY 90 West
DeFuniak Springs, FL 32433

NON COMMERCIAL AIRCRAFT STORAGE HANGAR WAITING LIST APPLICATION

All information must be provided and legible to be accepted. Please type or print clearly.

Hanger Type: ☐ T-Hanger ☐ Corporate Hanger ☐ Community Hanger

Applicant Name: _____ Home Phone: _____

Mailing Address: _____ Business Phone: _____

City, State, Zip _____

Email Address: _____

Business/Corporate Name or DBA: _____

Aircraft Ownership: ☐ Individual ☐ Partnership ☐ Corporation

Name of Owner, Partner(s) or Officer(s): _____

Title: _____ Phone Number: _____

Mailing Address: _____ City, State, Zip: _____

Additional Owner, Partner(s) or Officer(s): _____

Title: _____ Phone Number: _____

Mailing Address: _____

City, State, Zip: _____

Aircraft Proposed for occupancy:

Make _____ Model: _____ N# _____

Hours Flown Annually: _____ Date of Last Aircraft Annual Inspection _____

I understand that if there is any change in the above address or telephone number, it is my responsibility to contact the Airport business office at (850) 892-2000 with current information; otherwise I may not be reached due to inaccurate information. I understand and agree that this application in no way entitles me to a hangar and that in the event a hangar becomes available to me that I will only hangar a FAA registered aircraft and will comply with the DeFuniak Springs Municipal Airport Minimum Standards/Rules and Regulations, the FAA, and all other applicable state, federal, and county laws, ordinances, or regulations.

Signature

Date

-----For Airport Administration Use Only-----

Received by: _____

Date: _____

DeFuniak Spring Municipal Airport Non Commercial Aircraft Storage Hangar Waiting List Policy

A. Purpose

The purpose of this policy is to establish the airport's waiting list guidelines regarding non commercial hangar storage rental agreements. It is the intent of the City of DeFuniak Springs to ensure that an active list is available to individuals serious in renting aircraft storage space, and assist the airport management and staff in planning for additional hangars.

B. Objective

It is the policy of the City of DeFuniak Springs to provide safe and adequate facilities for aircraft storage at the DeFuniak Springs Municipal Airport and to administer the use of these facilities in a fair, transparent, and equitable manner. The non commercial aircraft storage hangar waiting list policies were developed by airport staff and approved by City Council to ensure adherence to DeFuniak Springs Municipal Airport Rules and Regulations and Minimum Standards governing aeronautical activities in regards to proper and intended usage of airport facilities.

C. Rules

1. For information concerning the hangar waiting lists, please call (850) 892-2000 or stop by the Airport office for an application.
2. Only official applications provided by the airport authority will be accepted.
4. Aircraft may only appear one time under one application on the waiting list.
5. The person whose name appears at the top of the T-hangar waiting list will be offered the first available T-hangar.
6. If a hangar applicant does not accept a hangar within **7 calendar** days from the time notified, the next applicant on the waiting list will be notified. **Following proper notification by the City, an applicant will be permitted to remain at the top of the waiting list in the event of one refusal.** In the event of **two** refusals the applicant's name will be removed from the list or, reinstated at the bottom of the list if a new application is submitted.
7. The waiting list is updated annually or as needed. It is the responsibility of the applicant(s) to notify airport administration of any changes to the application and provide the airport administration with the most current and accurate information at all times.
8. Applicant(s) will be dropped from waiting list under the following conditions:
 - a. Failure to renew application when requested by the Airport office;
 - b. Failure to respond to notification of hangar availability after **7 calendar days**;
 - c. Failure to provide current contact information
 - d. Past, present, or future violations of airport policy, rules, or regulations; and/or
 - e. At applicant's request

9. The applicant can elect to include co-owners of the aircraft on the rental agreement. Co-owners must sign the agreement at the time of execution. Current and subsequent owners or part owners of the aircraft who are **not** named on the rental agreement are not entitled to any interest in the hangar thereafter and **MAY NOT** be added after execution of the agreement. Co-owners wishing to be included on the T-hangar lease agreement after execution of said lease agreement will be required to file a new joint application for hangar space and be placed at the bottom of the hangar waiting list.
10. Subleasing or transfer of a hangar is strictly prohibited.
11. Should it become apparent to the City, that the person(s) whose name(s) appears on the lease agreement have voluntarily forfeited their tenancy rights through illegal sub-lease of City owned hangar premises, the City shall have the right as owner, to have unrecognized aircraft, vehicles and personal belongings removed from City owned property at Lessor's sole expense. Any discovery related to illegal activity or removal action by the City shall constitute a breach of contract and nullify any continuation of lease beyond that date.
12. Only aircraft owned, co-owned, or leased by the applicant(s), verified by a valid FAA Registration Certificate, will be authorized to occupy the Hangar.
13. Current tenants wishing to acquire additional hangar space or relocate to a new hangar must have an airworthiness certificate, aircraft registration, and approved flight manual (FAA Regulation) for all aircraft listed on current and future lease agreement(s). Tenants must be in compliance with DeFuniak Springs Municipal Airport rules and regulations and minimum standards in order to receive consideration for additional hangar space.
14. An applicant need not own or lease an aircraft while waiting for hangar space, but must possess one within 60 days of hangar occupancy. Aircraft residing in airport hangars must have an airworthiness certificate, aircraft registration, approved flight manual (FAA Regulation), and must meet minimum standards of the DeFuniak Springs Municipal Airport.
15. Applicant(s) wishing to lease a hangar prior to providing airport authorities with the required airworthiness certificate, aircraft registration, proof of insurance, and approved flight manual (FAA Regulation); will be granted a temporary lease term of **60 days** with a one year renewal contingent upon meeting the above stated criteria and compliance to airport rules and regulations.
16. After **60 days** of hangar occupancy, if tenant(s) fails to provide airport authorities with required documentation of aircraft ownership or authorized aircraft lease agreement, an airworthiness certificate, proof of insurance and an approved flight manual (FAA Regulation) ; tenant will agree to voluntarily forfeit rights to lease agreement and vacate hangar without legal contest.

I have read and understand the DeFuniak Springs Airport Non Commercial Aircraft Storage Hangar Waiting List Policies and agree to comply with the DeFuniak Springs Municipal Airport Minimum Standards/Rules and Regulations, the FAA, and all other applicable state, federal, and county laws, ordinances, or regulations.

Signature

Date