

Seaside Security Officer General Responsibilities

It is the responsibility of the Seaside Security Officers to effectively patrol the Town of Seaside, through the use of preventative patrol and active enforcement of town rules and regulations. Seaside Security will provide protection, assistance, information and miscellaneous services to the homeowners, guests and employees of Seaside.

The common goal is to maintain a sense of safety and security in Seaside. To accomplish this goal, Seaside Security must form a relationship of co-operation and communication with the homeowners, guests and employees of Seaside, working to preserve order, promote safety and security, enforce the rules and regulations, deter misconduct and safeguard the assets of Seaside.

The duties include but are not limited to:

Responding to emergency calls, utility breakdowns, (e.g., water leaks, electrical power outages.), fires, safety violations or hazards, accidents, loitering or trespassing, security related deficiencies, (e.g. unsecured cottages, alarms, inadequate or inoperative lighting, etc), theft or other property crimes, violent crimes against persons, intoxicated persons, soliciting or peddling and disturbances or demonstrations, enforcement of parking rules, enforce golf cart rules, patrol of the beach pavilions, and residential area, event assistance and generating incident reports for significant events that have occurred on the property requiring documentation.

Requirements

Security officers must be able to work the assigned shifts that include day, evening and night shift, weekends and holidays.

- High School Diploma or equivalent
- Valid Driver's License
- Must pass a drug screening and background check
- Provide references for the last 5 years
- Employment experience for the last 5 years
- Ability to communicate both verbally and in writing
- Perform duties in a professional manner
- Exhibit good judgment in performance of duties
- Ability to walk, and/or stand for repeated prolonged periods of at least one hour each throughout each shift.

It is the responsibility of each officer to ensure they fully understand all of these responsibilities. Contact the General Manager with any questions.

Reports to: Security Supervisor / General Manager